



# COMMISSION SPECIAL MEETING AGENDA

Port of Seattle  
Commission

Port of Seattle  
Commission Chambers  
P69, 2711 Alaskan Way  
Seattle, WA 98111

Bill Bryant  
John Creighton  
Patricia Davis  
Lloyd Hara  
Gael Tarleton

## SPECIAL MEETING

PLEASE NOTE CHANGED MEETING TIME

Date: November 10, 2009

Chief Executive Officer

## ORDER OF BUSINESS

Tay Yoshitani

1:00

1. Call to Order  
Recess to:

Web site:

[www.portseattle.org](http://www.portseattle.org)

2 p.m.

2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar\*\*
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

E-mail:

[Commission-records@portseattle.org](mailto:Commission-records@portseattle.org)

Port Commission  
(206) 728-3034  
Meeting and Agenda  
Information  
(206) 728-3222

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

### 2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

None.

### 3. APPROVAL OF MINUTES

Approval of minutes for the Special Meeting of October 8, 2009. ([minutes](#) enclosed)

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR\*\*

*Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

- a. Approval of outstanding Claims and Obligations for the period of October 1 through October 31, 2009, in the amount of \$56,023,187.46

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

## Business Strategies for 2003-2007:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

**5. UNANIMOUS CONSENT CALENDAR Continued**

- b. Request for Port Commission to modify the scope of previous authorizations to complete construction of necessary improvements to the fendering and terminal systems at Terminal 25, Pier 28 and Terminal 46 for no net change in the current \$300,000 authorization. ([memo](#) enclosed)

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Authorization for the Chief Executive Officer to execute the 11<sup>th</sup> Amendment to Lease between the Port of Seattle and Louis Dreyfus Corporation at the Terminal 86 grain Terminal to extend decision dates by six months for the Lessee to notify the Port of its election to exercise its option to extend the lease term on or before May 14, 2010, and the Port would extend its response time to August 14, 2010. The effective dates of the option period would remain unchanged. ([memo](#) and lease [amendment](#) enclosed)([link to lease](#))
- b. Authorization for the Chief Executive Officer to enter into a solicitation process and execute a contract for Financial Advisory Services for five years with the right to extend for two additional years at an estimated cost of \$3,000,000. ([memo](#) enclosed)
- c. Request the Port of Seattle Commission to grant, in accordance with RCW 53.19.020 (5), an exemption from competition for procuring semi-annual environmental liability support, using ERCI Defender File or Pro Form software; and 2) Authorization for the Chief Executive Officer to execute and administer a three-year contract with two one-year options for semi-annual environmental liability support and software upgrade and maintenance. The contract will be for \$150,000 per year, the total not to exceed \$750,000. ([memo](#) enclosed)

**7. STAFF BRIEFINGS**

- a. Briefing on the draft Plan of Finance. ([memo](#) enclosed, [PowerPoint](#) enclosed)

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS Continued**

- d. Resolution 3633, First Reading. 2010 Salary and Benefit Resolution. ([memo](#), [PowerPoint](#), [draft resolution](#) and [exhibit A](#) enclosed)
- e. Resolution [3631](#) and Resolution [3632](#), First Reading and Public Hearing. 2010 Budget. ([memo](#), [PowerPoint](#) and resolutions enclosed) ([link to Preliminary Budget documents](#))

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)